

**KANSAS NAHRO
BUSINESS MEETING
Manhattan, KS
NOVEMBER 13, 2008**

1. CALL TO ORDER:

President Brad Snapp called the meeting to order at 12:25 p.m..

2. APPROVAL OF MINUTES:

The minutes of the May 14, 2008 Business Meeting were presented for approval. Sheryl Swendson moved for approval; seconded by Lacy Frack. Motion carried.

3. TREASURERS REPORT:

Treasurer Barb Martin presented the Treasurer's Reports, including the Budget Progress Report, Check Registers and bank balances for approval. Larry Hopkins moved for approval of the Treasurer's Reports. JoAnn Sutton seconded. Motion carried.

4. SSO REPORT

Lynn Vossman, State Service Officer, reported 131 registrations plus one on-site. Ten (10) for-profit vendors and one (1) non-profit vendors have registered. As of this date, gross receipts from conference income are \$26,250.

Lynn reported that in keeping with the "Go Green" theme, she used recycled bags, and each registered person will receive three (3) bags to encourage use for grocery shopping, etc. after returning home from the conference.

Lynn announced the recipient of the Wagon Wheel Award is Manhattan Housing Authority with 17 in attendance, and Wichita Housing Authority as recipient of the Wagon Train Award. Both recipients donated their \$50 cash award to the Kansas NAHRO Scholarship Committee.

5. REPORTS:

- a. President (Brad Snapp): Report Attached
- b. Sr. Vice President (JoAnn R. Sutton): Report Attached
- c. VP Housing (Kathy Rankin): Report Attached
- d. VP Member Services (Gail Lotson): Report Attached
- e. VP CR&D (Tony Hoch): Report Attached
- f. VP Professional Development: President Snapp stated this position is currently vacant and encouraged anyone interested in assuming the position to contact himself or any member of the Executive Committee.
- g. VP Commissioners (Ida Jane Leupold): Ida Jane stated that Kansas NAHRO continues to struggle with Commissioner participation, and challenged each agency to encourage their Commissioners to attend conferences.
- h. Scholarship (Sheryl Swendson): Sheryl stated that two Scholarships were awarded in 2008 to recipients from Manhattan and Atchison. Sheryl encouraged agencies to get the word out to their program participants and encourage them to submit applications.
- i. Ads and Exhibits (Scott Grubbs): No Report
- j. Awards (Gail Lotson): Report Attached

- k. District Representatives
 - i. District 1 (Lacy Frack): Lacy provided a brief update of activities in her District.
 - ii. District 2 (Carol Beckwith): No Report
 - iii. District 3 (Greta Douglas): No Report
 - iv. District 4 (Penny Houchin): Penny asked that anyone in District 4 not receiving e-mails from her to please contact her and update their e-mail address.
 - v. District 5 (Connie McMillin): No Report
 - vi. District 6 (Deena Hallacy): No Report

JoAnn Sutton moved for approval of the above reports as presented. Seconded by Kathy Rankin. Motion carried.

6. OLD BUSINESS: NONE

7. NEW BUSINESS:

- a. 2008 Budget Revision: Barb Martin presented a Budget Revision for Fiscal Year 2008, and explained this necessity to reconcile budget to actual income and expenses and reflect a more accurate picture at year-end. Lacy Frack moved to approve the Budget Revision and Greta Douglas seconded. Discussion. Motion carried.
- b. 2009 Budget: Barb Martin presented the proposed 2009 Budget and explained the various line items. The proposed 2009 Operating Budget reflects an anticipated surplus of \$1,645. Kathy Rankin moved to approve the 2009 Budget as presented. Seconded by Brad Snapp. Motion carried.
- c. Lifetime Membership: A Lifetime Membership was presented to Larry Hamm, who is soon to retire from the City of Lawrence Community and Neighborhood Development Department. The presentation was made by Tony Hoch, Sr. VP of CR&D and a co-worker of Mr. Hamm.
- d. Presentation of Maintenance Person of the Year Award: The Maintenance of the Year Award was presented to Karen Coder of the Atchison Housing Authority. Karen was commended for her versatility and willingness to do whatever it takes to get the job done.

8. NON AGENDA ITEMS:

Larry Hopkins addressed the conference attendees regarding the importance of Community Revitalization and development, and encouraged every member to contact their local officials and encourage them to become members of Kansas NAHRO.

9. ADJOURNMENT

There being no further business Roxanne Mason moved and Lacy Frack seconded to adjourn the meeting. Motion carried.

Respectfully submitted,

JoAnn R. Sutton
Sr. Vice President / Acting Secretary
Kansas NAHRO