



*Kansas Chapter
National Association of Housing
And Redevelopment Officials*

**KANSAS NAHRO
BUSINESS MEETING
Lawrence, KS
November 17, 2009**

1. CALL TO ORDER

President JoAnn Sutton called the meeting to order at 12:34pm.

2. APPROVAL OF MINUTES

The minutes of the May 13, 2009 Business Meeting were presented for approval (in conference programs). Crystal Borhani, Secretary motioned to approve, Lacy Frack seconded. Motion carried.

3. TREASURERS REPORT

Treasurer Barb Martin presented the Treasurer's Reports, including a 2009 Budget Update Report as of November 13, 2009; Income Report; 2010 Proposed Budget (Income and Expenses); and Check Registers as of November 13, 2009. Barbara Martin moved for approval of the Treasurer's Reports, Kathy Rankin seconded. Motion carried.

4. STATE SERVICE OFFICER REPORT

Lynn Vossman, State Service Officer, provided a written and oral report. Patrick O'Neil moved to approve, Gail Lotson seconded. Motion carried.

5. PRESIDENT'S REPORT

JoAnn Sutton, President, provided a written and oral report. She emphasized the need to fill the vacant Sr. Vice President position and asked for members to consider this opportunity. JoAnn moved to approve, Brad Snapp seconded. Motion carried.

6. V.P. REPORTS

a. Immediate Past President (Brad Snapp): Brad announced he was unable to participate in the Kansas transitional meetings due to a work conflict. He re-iterated the need for a Senior Vice President to fill the vacancy and reminded the membership of the opportunities for networking and being involved in the organization. Also expressed appreciate to the vendors sponsoring this conference.

b. Sr. Vice-President (Vacant): No report.

c. VP Professional Development (Patrick O'Neil): Patrick provided a written and oral report.

d. VP of Housing (Cynthia Bibb): Cynthia reported that the Housing Committee met the day before and needs additional members and ideas relating to housing concerns (applies to all members involved in Public Housing, Section 8, HQS, and/or Maintenance). Particularly important at this time are the ARRA funds reporting requirements. JoAnn added that she will be submitting a letter/resolution to SW NAHRO asking for revisions of reporting requirements to alleviate burden to HA's and HUD offices.

JoAnn requested a motion to support sending a resolution to legislature. Jerome Franks motioned for approval, Matt Brady seconded. Motion carried.

- e. VP of Community Revitalization & Development (Tony Hoch): Tony provided a written and oral report.
- f. VP of Member Service (Gail Lotson): Gail provided a written and oral report.
- g. VP of Commissioners (Ida Jane Leupold): Not present.

7. **OTHER REPORTS**

- a. District Representatives
 - i. District 1- Lacy Frack: Larry Maxwell conducted a presentation on procurement options, providing sample policies and procedures. Next meeting will be January.
 - ii. District 2- Carol Beckwith: Not present.
 - iii. District 3- Larry Pankratz: Not present.
 - iv. District 4- Greta Douglas: District meets quarterly, indicated that submitting a resolution to revise ARRA reporting requirements is extremely pertinent to HA's in the district.
 - v. District 5- Annette Wells: First district meeting was in September 2009 with good response. Topeka HA hosted and will continue to hold quarterly meetings.
 - vi. District 6- Stacy Sullivan: Also holding quarterly district meetings in formats convenient to all (conference calls, physical meetings) and indicated that the reporting requirements are a huge stress for HA's in the district.
- b. Resident Committee Chair (Sheryl Swendson): Sheryl reported that the committee is currently conducting a survey to determine if there is enough interest to support holding a resident conference and reminded members to respond.
- c. Awards Committee Chair (Gail Lotson): Gail reported that the Wagon Wheel and Wagon Train awards will not be part of the conference. JoAnn added that the same HA's receive the same award every conference (which are usually donated back into the scholarship fund anyway) and that the Awards Committee has been charged with developing innovative awards ideas. Gail also announced the Meritorious Maintenance award was received by Joe Victor. .
- d. Scholarship Committee Chair (Sheryl Swendson): Sheryl announced that the Dru Thomas scholarship was awarded to an employee at the HUD Office who overcame many obstacles in her path to her current job. Applications for Spring 2010 conference scholarships are available online (1 \$500 scholarship for academics; 2 \$300 scholarships for outstanding achievement).
- e. Legislative Committee Chair (Brad Snapp): Brad announced a few bills and other pieces of legislation affecting HA's are under review. He invited those interested in obtaining copies to let him know.
- f. Service Officer Committee (JoAnn Sutton): JoAnn announced the annual evaluation of Service Officer is in progress. Current president and past presidents serve on the Service Officer Committee. A new SO Contract is under executive board review.

8. **NEW BUSINESS**

- a. 2010 Operating Budget: Barbara Martin, Treasurer presented the proposed 2010 Operating Budget. There was no discussion. Barbara motioned for approval, Brad Snapp seconded. Motion carried.

9. OLD BUSINESS

- a. Kansas NAHRO Administrative Plan: JoAnn Sutton announced this tool was originally developed by Roxanne Mason during her presidency. JoAnn is now working on updating policies and procedures of the organization which will continue to be a work in progress.

10. NON-AGENDA ITEMS:

- a. JoAnn Sutton advised the membership that a volunteer is needed to take the Maintenance Olympics stage “home” with them until the next conference.

11. ADJOURNMENT

There being no further business Kathy Rankin moved and Margene Swartz seconded to adjourn the meeting. Motion carried.

Respectfully submitted,



Crystal Borhani
Secretary
Kansas NAHRO