



*Kansas Chapter
National Association of Housing
And Redevelopment Officials*

**Business Meeting Minutes
November 15, 2012
Topeka, Kansas**

I. Call to Order (12:55 p.m.)

II. Approval of Minutes

- a. Sherry moved to approve the minutes of the November 16, 2011, Business Meeting as presented. Cynthia seconded. Motion carried.

III. Treasurer's Report

- a. Margene presented the Treasurer's report. Accounts will be moved from Bennington State Bank to Sunflower Bank, as Bennington does not have a Lawrence branch. Current balances include \$33,004.00 in checking, \$4,704.47 in Scholarship and \$305.94 in the SW NAHRO account. The following budget adjustments were proposed: Increase President's Travel by \$250 to \$1,000; Service Officer increase of \$854 to \$11,102.00. Margene moved to approve the budget revisions. Terri seconded and motion carried.
- b. 2013 budget requests were discussed. Margene moved that Kansas NAHRO members grant the Executive Committee the ability to approve the 2013 budget, which will be posted on the organizations website, and to allow a two week public comment period after the posting. Tina seconded. Motion carried.
- c. Margene moved to approve the Treasurer's report and Sherry seconded. Motion carried.

IV. State Service Officer Report

- a. Lynn Fleming presented the Service Officer's report. There were 96 registrants for the conference and 14 vendors. There were 19 first time attendees. \$25,165 in gross receipts was received for the conference, with an estimated net profit of \$10,000.
- b. Award Winners:
 - i. Wagon Wheel: Lyons Housing Authority
 - ii. Wagon Train: Olathe Housing Authority
- c. Lynn moved to approve the Service Officer's report and Margene seconded. Motion carried.

V. V.P. Reports

- a. Immediate Past President (*JoAnn Sutton*) – JoAnn reported that she had attended the National NAHRO conference in Nashville. PHAS IV was discussed, and National has asked the Housing Committee for input. Please contact JoAnn or Sherry for more information or suggestions to be taken to National.
- b. Sr. V.P. & Legislative (*Kathy Rankin*) – Six members of Kansas NAHRO attended the Legislative Conference in March and were able to meet with staff from all of the Kansas Congressional delegation. The Kansas NAHRO state legislative paper won the award for best legislative paper at SW NAHRO.
- c. V.P. of Commissioners (*LaDora Lattimore*) – LaDora was unable to attend. Larry stated that seven Commissioners were participating in the Commissioner training at the conference.
- d. V.P. of Professional Development (*Lacy Frack*) – Lacy has resigned from her position; Teri Orazco volunteered to accept the position on an interim basis. Larry moved to permanently appoint Teri for the remainder of the term. Kathy seconded and the motion carried.
- e. V.P. of Housing (*Cynthia Bibb*) – Cynthia attended SW NAHRO Housing Committee meetings; two resolutions were approved at SW NAHRO, one supporting tighter gun control in Public Housing and one opposing the consolidation of Capital Funds and Operating Subsidy. Both resolutions were defeated at National, although the resolution regarding funding is being reviewed for better wording. Written report provided.
- f. V.P. of CR&D (*Tony Hoch*) – Tony attended SW NAHRO annual conference and was appointed as V.P of the CR&D committee. Tony also attended the National conference in Nashville and is working on a national certification for CR&D. Written report provided.
- g. V.P of Member Services (*Dani Dresslar*) – Written report provided. Two new members have been added and 2013 membership applications are available.
JoAnn moved to accept all reports and Margene seconded. Motion carried.

VI. Other Reports

- a. District Representatives
 - i. District 1 (Shirley Skolout) – Continuing to meet quarterly and have generally good turnout.

- ii. District 2 (Carol Beckwith) – Not present.
- iii. District 3 (Tina Lewis) – Not present.
- iv. District 4 (Greta Douglas) – Meets quarterly.
- v. District 5 (Annette Wells) – Meeting quarterly at Topeka Housing Authority. Attendance has been great and is still growing.
- vi. District 6 (Karen Madden) – Not present.

- b. Resident Committee Chair (Sheryl Swendson) – No resident training planned.
- c. Awards Committee Chair – No update.
- d. Scholarship Committee Chair (Sheryl Swendson) – Scholarship applications are available on Kanas NAHRO website. Sherry asked members to please distribute scholarship information to residents and participants.
- e. Legislative Committee Chair (Kathy Rankin) – Legislative issues addressed in Senior VP report.
- f. Service Officer Committee (JoAnn Sutton) – No update.
- g. Municipal Housing Statute Committee (Sheryl Swendson) – Not much has been done recently, however, watching legislation carefully.
- h. SWRC Conference Planning Committee (Roxanne Mason) – No report.
Tony moved to approve all reports and JoAnn seconded. Motion carried.

VII. President's Report – Larry Hopkins

- a. Larry asked members to contact legislators regarding concerns surrounding budgets for all programs administered by member agencies.
- b. Developing a business plan for Kansas NAHRO; any volunteers welcome.
- c. A new e-mail account has been set up at president@ksnahro.org for comments from members.
- d. JoAnn moved to approve the President's Report and Tony seconded. Motion carried.

VIII. New Business

- a. By-laws - Membership dues schedule: A proposal was made to revise the By-laws and make membership dues due on February 1st of each year with a \$10 late fee for individuals and \$25 late fee for agency/affiliate members. The change would not be effective until February 2014. Sherry moved to accept the proposal and Debbie seconded. Motion carried.
- b. By-laws – Meetings: A proposal was made to revise the By-laws to include conference calls and e-mail as official meetings. Information regarding these meetings would be posted on the website. Terri moved to accept the proposal. Cynthia seconded. Motion carried.
- c. By-laws – Head of Legislative Committee: A proposal was made to officially make the Senior VP the chair of the Legislative Committee, which has traditionally been held by the Senior VP. Sherry moved to accept the proposal. Tony seconded. Motion carried.
- d. 2013 Conference Schedule: A proposal was made to begin holding one longer general conference in the spring for administrative staff with more training and certification opportunities, followed by a maintenance-only conference in the fall that could possibly include an Executive Committee meeting to conduct necessary business. This format would be more in line with the regional NAHRO model of an annual management conference and an annual maintenance conference. JoAnn stated that changes to the conference format had been discussed previously and that it would be worth trying to see if the changes would increase turnout. Annette asked how vendors would view the change. Larry stated that vendors would prefer a conference with “decision makers” present. The opportunity for providing sessions with continuing education credits will be researched by the Professional Development committee. Cynthia moved to accept the proposal as presented to be effective at the earliest possible conference. Brad seconded. Motion carried.

IX. Old Business

- a. None

X. Non-Agenda Business

- a. None.

XI. Adjournment

- a. It was moved and seconded to adjourn the meeting.

Respectfully Submitted,

Patrick O'Neil
KS NAHRO Secretary