



# The Definitive Guide for New Executive Directors

Presented by National NAHRO

Trainer: Clif Martin

**October 28, 2021 - Webinar**

## DESCRIPTION:

This workshop is specifically designed to support new executive leaders in housing agencies and for those who have recently transitioned into the executive director or chief executive officer role overseeing federally assisted housing programs, their requirements, systems, assessments, and outcomes. This workshop will focus on the role, responsibilities, daily operational supervision, training programs and requirements of a new executive leader. This course focuses on the paradigms and strategies critical to successful management and leadership of today's housing agencies. This program is a broad overview of the role and responsibilities of the Executive Director and as a guide and tutorial for further learning and skill development.

By the end of the course, participants will be able to:

- Recognize the shift from bureaucracy to business in housing agencies
- Identify common housing programs and requirements of operating such
- Describe the role and relationships of the Board and the Executive Director
- Identify and avoid ethical dilemmas and conflicts of interests and learn how to promote ethical work cultures,
- Understand and utilize key federal resources, programs and assessment systems that are critical to agency operations, and
- Identify strategies, training, and resources to support the Executive Director in their new role

## WHO SHOULD ATTEND:

Recently Hired or Promoted Executive Directors and Chief Executive Officers

Please Register the Following:

Name: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

*(Reproduce as needed to submit a separate registration form for each participant)*

## REGISTRATION FEES:

- |                          |                       |          |
|--------------------------|-----------------------|----------|
| <input type="checkbox"/> | KS NAHRO Members Only | \$300.00 |
| <input type="checkbox"/> | KS NAHRO Non-Member   | \$400.00 |

## PAYMENT METHOD:

*(Make checks payable to Kansas NAHRO)*

Check #: \_\_\_\_\_ Amount \$: \_\_\_\_\_

**Cancellation and Refunds:** *To receive a refund of your registration fees, written notice of cancellation must be received 30 days prior to the training; a \$50 processing fee will be assessed. Cancellations received within 30 days of the training will not be refunded. The agency can send a substitute attendee if the original registrant can't attend. No exceptions will be made.*

**For questions regarding this seminar, please contact the  
Kansas NAHRO Service Office at: 940.521.9982.**

**Mail Registration Form to:**

**Kansas NAHRO**

**12246 FM 1769**

**Graham, TX 76450**

**Or Fax to: 1.866.234.4018**