

**KANSAS NAHRO  
BUSINESS MEETING  
HOLIDAY INN, TOPEKA, KANSAS  
NOVEMBER 10, 2005 12:00 P.M.**

**1. CALL TO ORDER:**

President Roxanne Mason called the meeting to order at 12:00 p.m.

**2. APPROVAL OF MINUTES:**

Tina Pierce moved to accept the minutes from the May 18, 2005 Business Meeting. Sheryl Swendson seconded the motion. The motion carried unanimously.

Tina Pierce moved to accept the minutes from the May 19, 2005 Business Meeting. Sheryl Swendson seconded the motion. The motion carried unanimously.

**3. TREASURER'S REPORT:**

JoAnn Sutton moved to accept the Treasurer's Report. Mandy Thomas seconded the motion. The motion carried unanimously.

**4. SERVICE OFFICER'S REPORT:**

Lynn Vossman presented the Service Officer's Report. 122 are attending the Fall Conference. The Maintenance Olympics was a huge success. Thanks to the great city of Topeka for being our host. Roxanne Mason moved to accept the Service Officer's Report. Tina Pierce seconded the motion. The motion carried unanimously.

**5. PRESIDENT'S REPORT:**

Roxanne Mason presented a verbal and written report. Topics included were Homelessness Initiatives, and Regional and National NAHRO issues and how our state is represented within them. Larry Hopkins moved to accept the President's Report. Brad Snapp seconded the motion. The motion carried unanimously.

**6. VICE PRESIDENT REPORTS:**

**a. IMMEDIATE PAST PRESIDENT:**

Sheryl Swendson presented a verbal and written report. Topics covered were Hurricane Relief and New Operating Fund rules. Sheryl Swendson moved to accept the Report. Matt Brady seconded the motion. The motion carried unanimously.

**b. SENIOR VICE PRESIDENT:**

Brad Snapp presented a verbal and written report. The 1<sup>st</sup> annual Legislative Conference is January 17-18 in Topeka. Please invite your local legislators to attend.

**c. VICE PRESIDENT PROFESSIONAL DEVELOPMENT:**

Mandy Thomas presented an oral report.

**d. VICE PRESIDENT HOUSING:**

Ann Rollins presented an oral report regarding topics from the Housing Committee meeting held on November 8, 2005.

e. **VICE PRESIDENT MEMBER SERVICES**

Tina Pierce presented a verbal and written report. Topics included restructuring of dues and fees. Goals for 2006 are a membership survey and increasing membership .

f. **V. P. COMMUNITY REVITALIZATION & DEVELOPMENT**

Larry Hopkins presented an oral report. He mentioned future plans to involve CRDA & USDA in future events. He reminded us that Congress is presently voting on HUD program and that we should email or call our representatives.

g. **VICE PRESIDENT COMMISSIONERS:**

Ida Jane Leupold presented a written and oral report. They have discussed future conference tracts and how to get more commissioners to attend.

The written reports are attached and become part of the minutes.

Roxanne Mason moved to accept the Vice President Reports. Deena Hallacy seconded. The motion carried unanimously.

7. **OTHER REPORTS:**

a. **DISTRICTS 1 - 6**

Shirley May Hutton reported for District 1. Julie Miles & Larry Maxwell from HUD met with the member of District 1 and provided training. Carol Beckwith, District 2, was unavailable. Sherry Persinger reported that District 3 has been working hard. Carrellen Lewis has been appointed to replace Larry Burnett as District 4 Representative, until the Annual Meeting in May 2006 at which time it will be voted on by the Membership. Penny Houchin reported for District 5. She has updated all emails and thanked Johnson County for their help. Vicki Bagdriwicz reported for District 6. Our President is sending out email updates for the entire membership.

b. **RESIDENT COMMITTEE CHAIR**

Sheryl Swendson reported that the next Resident Conference will be March 23 & 24 in Topeka. Roxanne Mason moved to accept the District and Resident Committee Reports. Ida Jane Leupold seconded. The motion carried unanimously.

c. **AWARDS COMMITTEE CHAIR**

Tina Pierce reported. Tina stressed the importance of agencies submitting entries for the awards.

d. **SCHOLARSHIP COMMITTEE CHAIR**

Sheryl Swendson presented the report. The Dru Thomas Scholarship Fund was highlighted. She was a fabulous, high energy, motivated housing manager and HUD employee who was killed in a car accident in the early '90's. Ms. Swendson handed \$121 collections to the Fund.

Roxanne Mason moved to accept the Awards & Scholarship Committee Reports. Larry Hopkins seconded. The motion carried unanimously.

**8. NEW BUSINESS:****a. 2006 OPERATING BUDGET**

Joann Sutton presented the proposed 2006 Operating Budget beginning January 1, 2006. Changes include a new laptop, website hosting, and travel. We hope to acquire grants and use more advertising to generate income. Joann Sutton moved to accept the 2006 Operating Budget. Sheryl Swendson seconded. The motion carried unanimously.

**b. 2005 BUDGET REVISION**

Sheryl Swendson presented the 2005 Budget Revision. Audit cost was more than doubled. The Service Officer is paid monthly. Not as much income was generated as predicted. We are still working on obtaining our State Sales Tax ID#. Sheryl Swendson moved to accept the 2005 Budget Revision. Margene Swarts seconded. A question was raised from the floor about what the \$1,158 "contingency" was. Ms. Sutton replied that it included planning committee meals, Past President's pins, and 2005 Calendars for the membership. The motion carried unanimously.

**c. 2006 MEMBERSHIP DUES**

Tina Pierce reported and presented a new dues structure for 2006 which includes across-the-board 25% increases. Members completing membership forms at this conference may still have the 2005 fees and be billed later. Tina Pierce moved to accept the Proposed 2006 Fees. Shirley May Hutton seconded the motion. The motion carried unanimously.

**9. OLD BUSINESS:**

None

**10. NON AGENDA ITEMS:**

JoAnn Sutton thanked Service Officer, Lynn Vossman, for a great effort in putting together the Fall Conference.

**11. AWARDS-WAGON TRAIN and WAGON WHEEL:**

Lynn Vossman announced the winner of the Wagon Train Award as Manhattan HA and the winner of the Wagon Wheel Award as Dodge City HA. Both winners donated their proceeds to the Scholarship Fund.

**12. ADJOURNMENT:**

There being no further business to discuss Sheryl Swendson moved to adjourn the meeting. Larry Hopkins seconded the motion. The motion carried-unanimous.

Respectfully Submitted,

Karen Deaver, Kansas NAHRO Secretary